



Home Sale Document Checklist

PROPERTY RECORDS

- Original purchase documents
- Current mortgage statement
- Property deed and title
- Survey or plot plan
- Property tax records (last 2 years)
- HOA documents (if applicable)

HOME IMPROVEMENT RECORDS

- Receipts for major renovations
- Permits for completed work
- Warranty information for appliances
- HVAC service records
- Roof inspection or replacement docs
- Pest inspection reports

UTILITY INFORMATION

- Average monthly costs (last 12 months)
- Service provider contact information
- Energy efficiency ratings or audits
- Solar panel documentation (if applicable)

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