



Home Sale Document Checklist

PROPERTY RECORDS

- ☐ Original purchase documents
- ☐ Current mortgage statement
- ☐ Property deed and title
- ☐ Survey or plot plan
- ☐ Property tax records (last 2 years)
- ☐ HOA documents (if applicable)

HOME IMPROVEMENT RECORDS

- ☐ Receipts for major renovations
- ☐ Permits for completed work
- ☐ Warranty information for appliances
- ☐ HVAC service records
- ☐ Roof inspection or replacement docs
- ☐ Pest inspection reports

UTILITY INFORMATION

- ☐ Average monthly costs (last 12 months)
- ☐ Service provider contact information
- ☐ Energy efficiency ratings or audits
- ☐ Solar panel documentation (if applicable)

NOTES
